

PUBLIC NOTICE

LEGAL REQUIREMENT TO SUBMIT CARGO MANIFESTS PRIOR TO ARRIVAL BY PASSENGER TRANSPORT OPERATORS

Transport operators engaged in cross border operations are required to submit manifests detailing the passengers and cargo being conveyed in terms of Section 26 (2) of the Customs and Excise Act (Chapter 23:02). The person in charge of any vehicle, other than a railway train, shall submit manifest of the passengers, crew and goods being conveyed by the vehicle, signed by the person authorized to sign such manifest at the place of departure for Zimbabwe.

The manifest must be transmitted to the Zimbabwe Revenue Authority (ZIMRA) at the destined port of entry, in the case where the vehicle is an omnibus or any vehicle conveying goods or passengers for profit, **no later than 3 hours** before arrival of the vehicle at the port of entry or within such shorter time as the Commissioner may allow.

On arrival in Zimbabwe, whether the vehicle is conveying goods or not, the person in charge of the vehicle, shall proceed immediately with the vehicle to the Custom house or Customs Post at the port of entry and, before unloading or in any manner disposing of such vehicle or goods, make full report in such manner as the officer may require or as may be prescribed concerning the vehicle, the goods in his possession or charge and the journey or destination of such goods.

The person in charge of the vehicle shall submit in writing to an officer a signed declaration, Customs Road Manifest (Form 1) and shall produce all documents relating to the goods, freight and journey as may be requested of him or her by such officer.

No person shall remove his or her vehicle from the Custom area without permission from the officer.

Failure to comply with the provisions of Section 26 of the Customs and Excise Act is an offence liable to a fine or to imprisonment.

Submission of correct passenger and cargo manifests on time reduces border delays.

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