

CATEGORY: OPERATIONAL UTILITIES TREE CUTTING @ MARLBOROUGH

Request for Quotation:

ZIMRA RFQ No: RFQ65/2023

REMOVAL OF TREES @ MARLBOROUGH COMPLEX



ZIMRA
Zimbabwe Revenue Authority

DATE OF ISSUE: 08 MARCH 2023

CLOSING DATE: 15 MARCH 2023 AT 1000 HOURS

NOTE

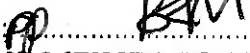
PRAZ REGISTRATION FOR THE CATEGORY BEING TENDERED FOR IS A PRE - REQUISITE

To: Suppliers

Dear Sir/Madam,

Please provide your Price Quotation for the **Tree Cutting @ Marlborough Office** as shown on the Specification of goods sheet.

1. Required is the Price Quotation on **your official signed and dated letterhead**.
2. The Procurement Management Unit (PMU) must receive your Price Quotation by 15 March 2023 @1000hrs.
3. Any bid received by the Purchaser after the deadline for submission of bids shall be declared late and it is rejected
4. Unless otherwise stated, bidders must offer for all items & quantities shown on the specification sheet and provide a Grand Total price.
5. Prices should be quoted in both USD and local currency as per SI 185 of 2020. Bidders should indicate whether they charge/ do not charge VAT on their prices.
6. **Bidders shall submit their bids electronically to rfqs@zimra.co.zw**
7. **Physical or Hard copies submission will not be acceptable except for Samples where necessary.**
8. An order/contract will be placed with the bidder who offers the lowest price quotation, which complies with the attached specifications and the conditions of this Request for Quotations.
9. Payment: 100% within 30 days of invoice date and receipt & acceptance of goods.
10. For further information, contact the undersigned on telephone no. +263242 773 040 or procurement@zimra.co.zw
11. Additional information Required from Bidders:
 - Proof of registration with PRAZ indicating category which the company is registered for.
 - A current and valid tax clearance certificate
12. **Bidders to quote their PRAZ Registration Number on their proposals and submit proof of Valid Certificate for the category they are participating, failure to which will result in automatic disqualification.**
13. Bidders must attach the following documentation on the quotation on submission:
 - Certificate of Incorporation
 - CR14 (now CR6 under the new act) and CR6 (now CR5 under the new act)
 - Company Profile
 - Proof of registration with PRAZ and a Valid NSSA Certificate
14. Expected delivery period is 30 days from Purchase Order issue date. Bidders must state their delivery period and failure to deliver within the stated delivery timeline will result in cancellation of the Purchase Order and records will be kept and sent to the regulator (PRAZ).
15. Award may be done on an item-by-item basis or total items whichever is economic to ZIMRA.

Signed:  07/03/2023
TARUME J (ZIMRA PROCUREMENT MANAGER)

NOTE

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GOODS/SERVICE SHEET

Item	Description of Goods	Unit of Measure	Quantity required	Unit Price	Total Price
1.	Removal of Trees @ Marlborough Office on an area measuring 20m x 22m and four (4) other Trees outside the confirmed Area. ***Cutting & stacking is a requirement***	Area	22m x 20m area		
	Date for Site Meeting 10.03.2023		Time: 1100hrs		
	Address for Site Meeting: No. 30 Mt. Batten Drive, Marlborough – Harare.				
Contact Persons: Mr. N. Gada.....071 2 618 120					
Mr. M. Kamudende.....071 2 845 304					
<i>Grand Total, DAP, ZIMRA Warehouse</i>					
<i>Currency</i>					
<i>Delivery Period: _____ weeks from receipt of order</i>					

Delivery: Above items and Invoices to be delivered to the following final destination(s):

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Deliver to: Zimbabwe Revenue Authority, 61-63 Plymouth Road, Enfield Complex, Southerton, Harare.

NOTE

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